

SOUTH WAIRARAPA DISTRICT COUNCIL

4 APRIL 2018

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the Planning and Environment Group Report.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

Consultants have now been contracted to commence work on the residential expansion of Martinborough. A consortium of Kaha Consultants (Hans Van Kregten), Planning Consultant (Honor Clarke) and Hewison Consultants (Mike Hewison) has been formed to do the work. They will be sub-contracting parts of the work (e.g. Traffic Assessment – GHD Hastings, Soils - Esther Dijkstra of EcoAgriLogic Limited).

The work programme will commence in May 2018 and run through to any hearings which should begin about February/March 2019. The first phase of work will be the detailed ground truthing of land identified as potentially suitable for residential development in the Kaha Consultants report of April 2017 and some adjoining areas since requested by residents for inclusion.

The hearings for the Greytown development Area are scheduled for April 16 and 17. The submissions will be heard and determined by an independent hearings commissioner (IHC), Mr Rob van Voorthuysen. Roughly 15 submissions have been made by 10 different parties.

The issues raised included for example, the designation of land (the additional 2m strip) for the new access road from West Street, the secondary roads proposed to access Kuratawhiti Street and Wood Street (the location and effects), the excluding of the "Wilks" property from the development area and rezoning as rural and the relocation of the water race.

None of these matters is a surprise and the issues raised will need careful consideration by the IHC.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	98%	NCS. 92 out of 94 resource consents processed within statutory timeframes.
s.223 certificates issued within 10 working days	100%	94%	NCS. 2 of 32 went beyond time as previously reported.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS. 27 s224 certificates processed.

Two resource consent applications approved went over the statutory timeframe. Both were due to workload pressures. This has been partly addressed by employing a contractor to provide 15 hours consultancy work through to the end of June. Council received 11 resource consent applications between 1 February 2018 and 28 February 2018. Detailed information as part of regular updates, subject to data availability, on all consents has been sent direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 28 TH FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 TH FEBRUARY 2017	PERIOD 1 ST FEBRUARY 2018 TO 28 TH FEBRUARY 2018	PREVIOUS PERIOD 1 ST FEBRUARY 2017 TO 1 ST FEBRUARY 2017
Standard LIMs (Processed within 10 working days)	126	140	21	23
Urgent LIMs (Processed within 5 working days)	44	52	5	9
Totals	170	192	26	32

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.76%	NCS –238 /241 CCC's issued within 20WD. 3 incidents previously reported on.
Building consent applications are processed within 20 working days	100%	100%	NCS – 302 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review expected in January 2020. Council was re-accredited in January 2018.
Council inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFS and Swimming Pools	Yes	Yes	Building Consents Council inspections (February 2018 – 318) BWOF's – Total 169 – average of 3 audits per month required, 1 audit in February. Swimming Pools – Total 279 – average of 7 audits per month required, 4 audits in February
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed. Under the new legislation, all buildings needed to be re-assessed. Council has now

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			<p>reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status.</p> <p>104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineers assessment 11 - still being assessed by LGE Consulting 15 - identified as EQP and have been sent notices to affix to their building.</p>

TYPE FEB 1 – FEB 28 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$155,625.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	0	\$00.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	37	\$9,171,233.00
Other (public facilities - schools, toilets, halls, swimming pools)	0	\$00.00
Totals	41	\$9,326,858.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Visit to South Featherston Primary prior to Christmas. Kahutara School visited 20 March 2018.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.7%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 157/159 Two incidents previously reported
Complaints about dog attacks on persons, pets or stock are responded to within 1 hour	100%	83.3%	15/18 Two incidents previously reported One new incident – notified a day after attack, no imminent danger.

INCIDENTS REPORTED 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	1	1
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	4	2	-
Lost Dogs	-	-	-
Found Dogs	-	-	-
Rushing Aggressive	-	-	1
Wandering	7	5	5
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 10/10 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 15/15 incidents

INCIDENTS REPORTED	YTD TOTAL 1 JULY 17 – 28 FEBRUARY 2018
Stock	15

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	96.9%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 62/64 attended within timeframe Two incidents in December 2017 previously reported on.

Some delays have been occurring in answering callers on the after-hours response system. Two persons have complained that waits of up to 15 minutes had occurred before a call was answered. While Armourguard (Council's contractor) is in the process of changing over its call system, this is unlikely to have been the cause – although this cannot be entirely excluded.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 28 FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
Total	64	91	12	18

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (34).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	32.3%	There are 31 premises that are high or medium risk. Of these, 10 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are being planned in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 28 FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
On Licence	23	17	2	4
Off Licence	7	12	0	2
Club Licence	2	4	0	0
Manager's Certificate	69	82	4	30
Special Licence	46	39	3	1
Temporary Authority	3	0	3	0
Total	150	154	12	37

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 15 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 44 premises inspected at new or renewal application stage to date

2.7 Bylaws

Between 1 February 2018 and 28 February 2018, six notices were issued relating to trees and hedges and three for litter. Two abandoned vehicle complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment